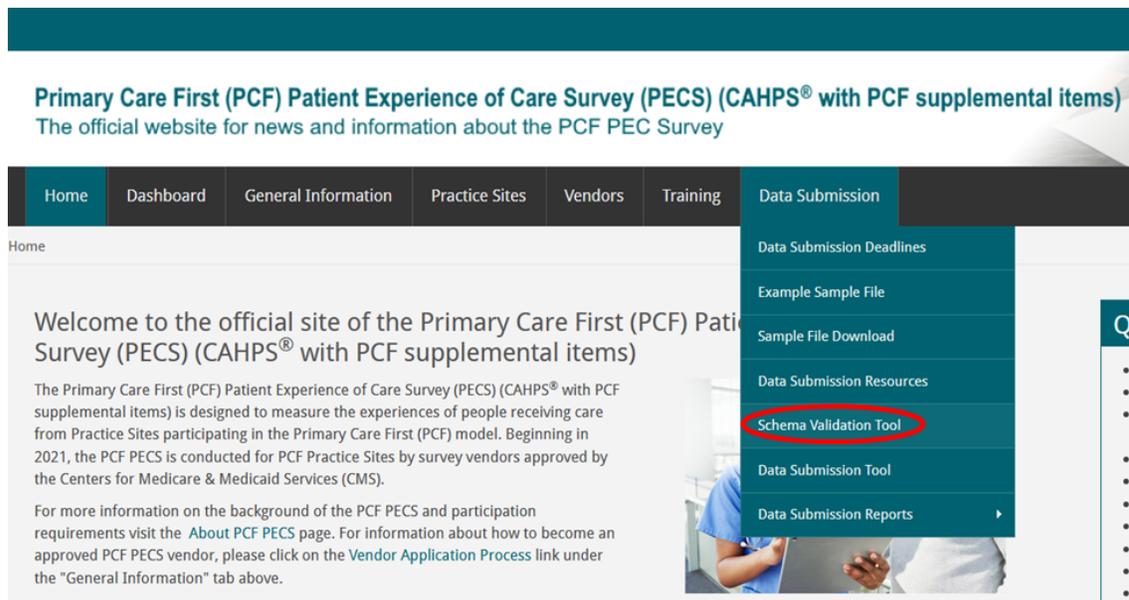


How to Use the Online Validation Tool for Data Submission Files

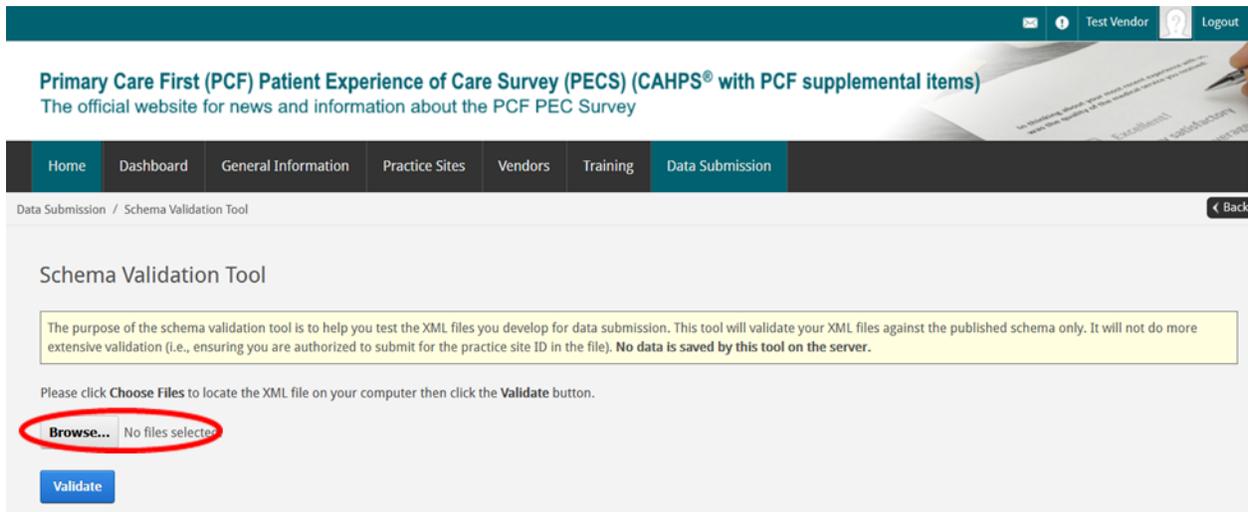
1. Log in to the [PCF PEC Survey web portal](#).



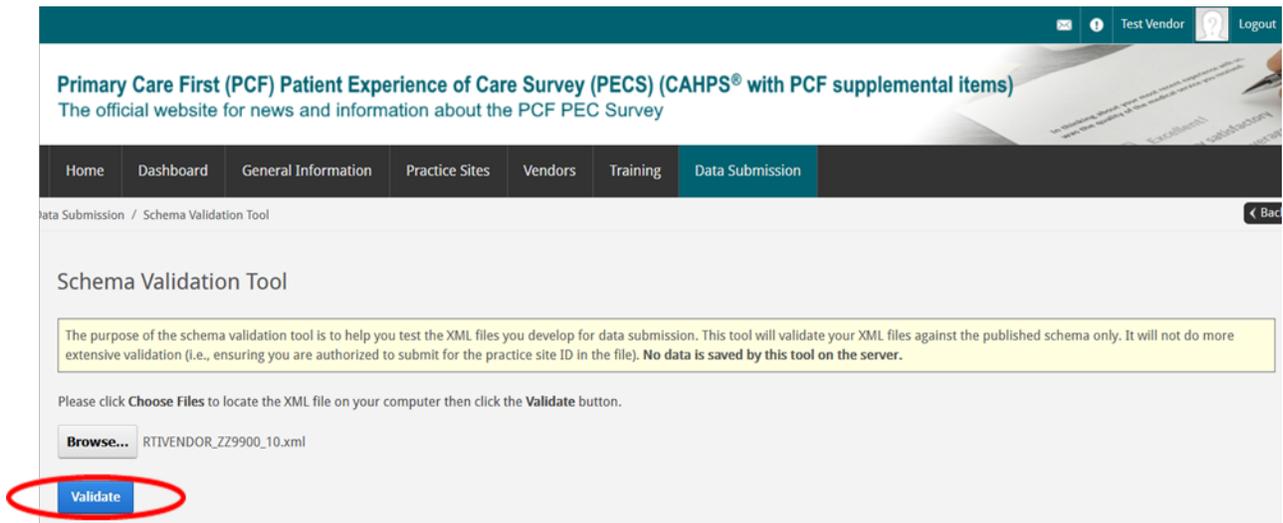
2. Move your cursor over the Data Submission tab and select “Schema Validation Tool.”



3. Click “Browse,” which will then show a dialog box where you can choose a document from your computer. Once you have selected the correct file, click “Open.”



4. When you’ve selected your file, it will be listed next to the Browse button, and you will be able to click validate to run the validation checks on your XML file.



5. Based on the contents of your XML file, the system will either provide a report that the file passed all checks or provide an error report. An example error report is shown in the screenshot below. The report will be specific about which variable needs to be fixed so that you can adjust your XML file. You can run your XML files through the validation tool as much as you like. Please be aware that no data are saved, and you must submit your interim data and final data files using the Data Submission Tool on the website.

The screenshot shows the 'Schema Validation Tool' page on the PCF PEC Survey website. The page header includes the site title 'Primary Care First (PCF) Patient Experience of Care Survey (PECS) (CAHPS® with PCF supplemental items)' and a navigation menu with options like Home, Dashboard, General Information, Practice Sites, Vendors, Training, and Data Submission. The main content area contains a yellow warning box stating that the tool only validates against the published schema and does not save data. Below this, there is a 'Browse...' button for file selection and a 'Validate' button. The validation results for a file named 'RTIVENDOR_ZZ9900_10.xml' are displayed in a grey box, showing a 'Schema Validation: INVALID' error. The error message states: 'Error 2017: The XML data element "dateended" is missing from this file. Error detail: Line: 10 - Position: 4 - The element "header" in namespace "http://pcfpecs.org" has invalid child element "dateend" in namespace "http://pcfpecs.org". List of possible elements expected: "dateended" in namespace "http://pcfpecs.org".'